

Submission of hard copy of documents necessary for granting registration

Trade Notice No. 3/ST/2010, dated 11-8-2010

1. This is to bring to the notice of trade that a large number of online registrations filed are pending issuance in various Ranges/Division offices due to non submission of required documents. It is noticed that while the registration are filled online, either no hard copy of documents is submitted or the documents are submitted after considerable lapse of time. This results in substantial delay in granting registration. In fact, in a very large number of cases (more than 1,000), no documents have been submitted at all.
2. The list of documents required to be submitted is enumerated in Trade Notice No. 15/ST/2009 available on our above mentioned web site. i.e. www.servicetaxdelhi.gov.in
3. If the documents are not submitted within 7 days of the filing of online application and/or issuance of this Trade notice, these applications shall be rejected.
4. it is requested that the trade may give wide publicity to this notice to enable the department to grant speedy registration.